

RECORD OF INFORMAL COMPLAINT

Name of person receiving complaint	Date
Complainant's Name	<input type="checkbox"/> Over 18 <input type="checkbox"/> Under 18
Role/status	<input type="checkbox"/> Administrator (volunteer) <input type="checkbox"/> Parent <input type="checkbox"/> Athlete / player <input type="checkbox"/> Spectator <input type="checkbox"/> Coach / assistant coach <input type="checkbox"/> Support personnel <input type="checkbox"/> Employee (paid) <input type="checkbox"/> Other: _____ <input type="checkbox"/> Official
When/where did the incident take place	
What are the facts relating to the incident as stated by complainant?	
What is the nature of the complaint? Category/basis/grounds (Tick more than one box if necessary)	<input type="checkbox"/> Harassment or discrimination <input type="checkbox"/> Disability <input type="checkbox"/> Sexual / sexist <input type="checkbox"/> Child abuse <input type="checkbox"/> Sexuality <input type="checkbox"/> Coaching methods <input type="checkbox"/> Race <input type="checkbox"/> Verbal abuse <input type="checkbox"/> Religion <input type="checkbox"/> Physical abuse <input type="checkbox"/> Pregnancy <input type="checkbox"/> Victimization <input type="checkbox"/> Selection dispute <input type="checkbox"/> Unfair decision <input type="checkbox"/> Personality clash <input type="checkbox"/> Other: _____ <input type="checkbox"/> Bullying
What does the complainant want to happen to resolve the issue?	
What other information has the complainant provided?	
What is the complainant going to do now?	

This record and any notes must be kept confidential and secure. If the issue becomes a formal complaint, this record is to be given to MPIO.

